

**LICENSING REGULATORY
COMMITTEE**

1.00 P.M.

21ST MARCH 2019

PRESENT: Councillors Colin Hartley (Chairman), Terrie Metcalfe (Vice-Chairman), Ian Clift, Mel Guilding, Tim Hamilton-Cox, Janice Hanson, Joan Jackson and Robert Redfern

Apologies for Absence:

Councillor Janice Hanson

Officers in Attendance:

| | |
|----------------------|-------------------------------|
| Stephen Sylvester | Commercial Protection Manager |
| Luke Gorst | Solicitor |
| Andrew Kipling | Principal Accountant |
| Malcolm Hetherington | Assistant Accountant |
| Jane Glenton | Democratic Support Officer |

24 MINUTES

The Minutes of the meeting held on 7th February 2019 were signed by the Chairman as a correct record.

25 ITEMS OF URGENT BUSINESS AUTHORISED BY THE CHAIRMAN

There were no items of urgent business authorised by the Chairman.

26 DECLARATIONS OF INTEREST

There were no declarations of interest.

27 PROPOSED LICENSING FEES 2019/20 (PAGES 3 - 4)

The Committee received the report of the Licensing Manager, which provided detailed budget information for the Licensing Services and set out proposed fee levels to enable Members to consider setting fees for 2019/20.

Members considered the options available to them:

- (1) To maintain current fees and charges;
- (2) To amend to reflect the review of fees and charges by the Licensing Manager and Finance Officer to allow for full cost recovery; or
- (3) Apply the current rate of RPI to determine new fees and charges for 2019/20.

It was proposed by Councillor Hamilton-Cox and seconded by Councillor Joan Jackson:

“That the fees and charges be amended to reflect the review of fees and charges undertaken by the Licensing Manager and Finance Officer (as set out at Appendix A to these Minutes), which will allow for full cost recovery.”

Upon being put to the vote, Members voted unanimously in favour of the proposition, whereupon the Chairman declared the proposal to be carried.

Resolved:

That the fees and charges be amended to reflect the review of fees and charges undertaken by the Licensing Manager and Finance Officer (as set out at Appendix A to these Minutes), which will allow for full cost recovery.

Chairman

(The meeting ended at 1.10 p.m.)

**Any queries regarding these Minutes, please contact
Jane Glenton, Democratic Services - telephone (01524) 582068, or email
jglenton@lancaster.gov.uk**

| Type of Licence | 2019/2020 Fee |
|--|----------------|
| Dual Driver's Licence Renewal (annual) | 119.00 |
| HC Driver's Licence Renewal (annual) | 119.00 |
| PH Driver's Licence Renewal (annual) | 119.00 |
| Dual Driver's Licence Renewal (3 yearly) | 237.00 |
| HC Driver's Licence Renewal (3 yearly) | 237.00 |
| PH Driver's Licence Renewal (3 yearly) | 237.00 |
| Dual Driver's Licence New (annual) | 146.00 |
| HC Driver's Licence New (annual) | 146.00 |
| PH Driver's Licence New (annual) | 146.00 |
| Dual Driver's Licence New (3 yearly) | 264.00 |
| HC Driver's Licence New (3 yearly) | 264.00 |
| PH Driver's Licence New (3 yearly) | 264.00 |
| Enhanced CRB Check (Fee set by CRB) | 44.00 |
| Online Driver Licence Check | 5.90 |
| Duplicate Driver's Badge | 12.00 |
| Hackney Carriage Vehicle Test Fee | 53.00 |
| Hackney Carriage Licence (annual) | 219.00 |
| Hackney Carriage Licence (6 monthly) | 110.00 |
| Hackney Carriage Licence (4 monthly) | 73.00 |
| Licence Plate - Hackney Carriage (each) | 6.40 |
| Door Sign - Hackney Carriage (each) | 6.40 |
| Private Hire Vehicle Test Fee | 53.00 |
| Private Hire Vehicle Licence (annual) | 150.00 |
| Private Hire Vehicle licence (6 monthly) | 75.00 |
| Private Hire Vehicle Licence (4 monthly) | 50.00 |
| Licence Plate - Private Hire (each) | 6.40 |
| Door Sign - Private Hire (each) | 6.40 |
| Change of Vehicle | 52.00 |
| Transfer of Ownership | 34.00 |
| Administration Fee | 34.00 |
| Private Hire Operators Licence | Annual/5 Year |
| 1 Vehicle | 125.00/536.00 |
| 2-10 Vehicles | 171.00/664.00 |
| 11-25 Vehicles | 225.00/887.00 |
| 26 Vehicles and over | 313.00/1275.00 |

Miscellaneous Licence Fees 2019/2020

| Type of Licence | 2019/2020 Fee |
|---|---------------|
| Boatman's Licence | 65.00 |
| Scrap Metal Dealers Mobile Licence (3 yearly) | 233.00 |
| Scrap Metal Dealer Site Licence (3 yearly) | 365.00 |
| Pleasure Boat Licence | 139.00 |
| Registration in Skin Piercing/Tattooing (Persons) | 111.00 |
| Registration in Skin Piercing/Tattooing (Premises) | 161.00 |
| Registration of dealer in second-hand goods | 49.00 |
| Registration of dealer in second-hand goods - market stalls | 49.00 |
| Sex Shop | 175.00 |
| Sex Shop renewal | 175.00 |
| Sexual Entertainment Venue | 313.00 |
| Street Café Licence | 158.00 |